

Service Synergy Minutes

Annual Meeting on July 16, 2018, 1:00 p.m.
3791 Hilsinger Road, Phoenix, Oregon 97535

- 1) **Present:** Bernie Weigand, Joyce Nicholson, and Kathleen Krohn attended.
 - a) Bernie presided.
 - b) Kathleen kept minutes.
 - c) We had a Tapatío take-out lunch together

- 2) **Approval of last meeting minutes** from 7-30-2017
 - a) Made corrections of attendees' names.
 - b) Format of last minutes was a mystery why it came out in all capital letters.

- 3) **Items added to agenda:**
 - a) Bernie to make a tree chart of different services offered under S.S. and Casa Grace ministries
 - b) Everyone to contact or suggest potential new board members, like Connie O'Brien, Cassie Gannaway, and Jean Maas, Larry Dickson?

- 4) **Financial report**
 - a) Bernie filed end of year tax report for 2017
 - b) Casa Grace and Service Synergy checking and savings accounts both at Wells Fargo Bank:
 - i) Casa Grace accounts balances
 - (a) ...9171 checking \$736.68
 - (b) ...4812 savings \$227.07
 - ii) Service Synergy checking and savings account balances
 - (a) ...7335 checking \$554.03
 - (b) ...5171 savings \$65.04
 - c) Expenditures:
 - i) Rent for Casa Grace is 4,000 pesos/monthly minus needed improvements and repairs, approximately \$207 US per month. Casa Grace upgrades as a part of rent to Gabi and Carlos. Casa Grace is rent-able for 3 years and it will then be sold at that time. It would be good to purchase it to perpetuate the work there
 - ii) Domain name, business name registration and re-registration is \$50.00. Website is still up, but some charges for migrating the domain name will be yearly (\$13?)
 - iii) Business cards and letterhead work donated by Bernie
 - d) Income
 - i) (After-meeting note from Bernie: Fee-free donations are now set up through Pay Pal Giving Fund and Facebook Network for Good. You can see those opportunities at <http://casagrace-tepic.blogspot.com/p/donate.html> There is also a connection through eBay where merchants can donate (reducing their own fees) and/or send their customers to Service Synergy. Service Synergy can also sell items for no fees. Know any eBay merchants who would put our non-profit on their eBay store? And I'm still looking for someone to sell the wonderful Huichol beadwork for a profit.)
 - ii) AirBnB business earnings: \$89 from one visitor. Search Airbnb for "Tepic, Casa Grace" to see the posting. (After-meeting note: Dave and Barbara Sanders want to use Casa Grace on weekends, once they are resident at

Lake Aguamilpa, at Fishin Mission.

- iii) Goal to approach Jean Mass or someone else about managing this business.
- iv) Joyce will study the Airbnb site for ease of managing.
- v) Casa Grace will be rented to Kathryn and Omar Delgado for 1/3 of 4,000 pesos for one of the bedrooms, which is substantially below AirBnB daily rate, of \$31 for a planned 1-4 weeks until they get their own place.

5) Report on activities from Bernie

- a) Bernie is beginning, on behalf of Service Synergy, two Government Grant Applications, both of which will fit Ambassador Service Study goals to create credit-earning service-study projects for students, and Casa Grace goals as one of the bases for such study. Still awaiting DUNS number, then SAM letter.
 - i) (7-22-2018 after-meeting note from Bernie: all qualifications for Government Grant applications have been approved. Also, fee-free contributions can now be made through Facebook, Paypal, and eBay)
 - ii) One grant is due approximately July 1, 2019 with Fulbright-Hays Group Study Abroad Program, which, if awarded, will pay approximately 15 participants \$3,200 in per diem funds to spend 4 weeks in Tepic, researching, learning and presenting in coordination with the local university and other institutions there.
 - iii) The other is due July 26, 2018: Undergraduate International Studies and Foreign Language Program, CFDA #84.016A (post-meeting note: the length of the qualification process made this deadline unreasonable, so applying for its next posting)
- b) Bernie created "Jump In!" a language and culture immersion class abroad for teachers at Casa Grace.
- c) Birthday party planned to raise funds for trip to Tepic to pay for an accompanying "scout" or two who want to implement groups to serve, using Casa Grace as a base of operations. August 18, 2018 at 4:00 with potluck, games, and some info display.

6) Needs

- a) more officers on the board e.g reconnect with Cassie G. and Connie O. by sending meeting minutes for them to view.
- b) Fundraisers, people, donations, looking for grants and other support.
- c) a treasurer! - Bernie to set up an accounting help appointment with Larry Dickson after July 23.
- d) collaborators

7) Call for ideas and actions to be taken

- a) have a "pray and donate" fundraiser by inviting intercessors and friends. (Kathleen)
 - i) Money to go towards Casa Grace rent and upgrades.
 - ii) Send out Face Book invitations for birthday party on August 18th.
 - iii) Email Teachers about Jump In! Instructions for seeing the adaptable syllabus at
<https://docs.google.com/presentation/d/1KfUFR1XPoOUi3fE6GIDWoyAX04rpnFrCoOQB18CVmRo/edit?usp=sharing>